

INDIVIDUAL INTERNATIONAL CONSULTANT TO DEVELOP THE TECHNICAL SPECIFICATIONS AND OTHER RELEVANT DOCUMENTATION FOR THE AUTOMATED INFORMATION SYSTEM „PUBLIC UTILITIES REGISTER”



The Government of Moldova received a credit from the World Bank Group – International

INDIVIDUAL INTERNATIONAL CONSULTANT TO DEVELOP THE TECHNICAL SPECIFICATIONS AND OTHER RELEVANT DOCUMENTATION FOR THE AUTOMATED INFORMATION SYSTEM „PUBLIC UTILITIES REGISTER”
FOR LAND REGISTRATION AND PROPERTY VALUATION PROJECT
REPUBLIC OF MOLDOVA
Project ID No. P161238

support extending the system of mass valuation to incorporate those properties not currently included and to carry out a revaluation of the properties that are already in the mass valuation system, but have not been revalued since 2008. In the process, the objective is to provide periodic revaluations for several purposes including property taxation. The use of updated valuations for property taxation is expected to generate additional tax revenues and to enhance the fairness with which property taxation is levied by ensuring that taxpayers make payments related to the current market values of their properties.

Thus, the Public Services Agency seeks to contract an **INDIVIDUAL INTERNATIONAL CONSULTANT TO DEVELOP THE TECHNICAL SPECIFICATIONS AND OTHER RELEVANT DOCUMENTATION FOR THE AUTOMATED INFORMATION SYSTEM „PUBLIC UTILITIES REGISTER”**

At present, the PSA operates the Real Property Register, which supports the real estate units and property rights registration. Although, public utility units are considered by law immovable property, the national legislation stands for a separate register to ensure the registration of such objects. In line with the provisions of the national legislation, a robust, up-to-date and integrated system is required. It is therefore proposed to develop technical specifications and technical documents so that the PSA is fully equipped, using the paperless technologies to meet the legal requirements related to public utilities objects and related rights registration.

The Individual Consultant shall provide consultancy services to the PSA team, as well as other Project's stakeholders and prepare the Technical Specifications and other relevant technical

documents for the AIS “Public Utility Register”. This will entail a close coordination with the PSA Department of Cadaster (DC) and Department of Technology (DT) designated staff, as well as those of the Ministry of Economy and Infrastructure (hereinafter MEI) and of the Agency of Land Relations and Cadaster (hereinafter ALRC) as entities responsible for the development of relevant legal framework.

The main objective of the consultancy services is to assess the existing drafted requirements for the AIS, which includes a review of the Concept for the automated informational system “Public Utilities Register”, approved by the Moldavian Government - Decision #133 from 2014, Technical Specifications for the AIS “Public Utilities Register”, prepared by GIZ Modernization of local public services project and submit comprehensive Technical Specifications, as well as estimated costing for the required system.

The specific objectives of the consultancy services are to:

1. Review and propose amendments to the Concept for the automated informational system “Public Utilities Register”, approved by the Moldavian Government - Decision #133 from 2014,
2. Prepare Technical Specifications for the AIS “Public Utilities Register”, based on Technical Specifications prepared by GIZ Modernization of local public services project in year 2017. The Technical Specifications should provide recommendations and requirements for the Public Utilities Register data model, based on the INSPIRE Data specifications and on the Manual for development of data model (drafted under the EU Twinning Project)

Provide technical support to PSA team during the bidding preparation and conducting process, as well as providing support to evaluate the offers for AIS “Public Utilities Register” development.

The Public Services Agency now invites individual consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the assignment and meet the following minimum qualification requirements:

Qualificationas and Expertise Required

- University degree in IT, geoinformatics, land management, public utilities engineering or management or other related filed;
- At least 5 years proven experience in drafting Technical specifications for software development;
- Proven relevant experience in project planning, resource planning related to IT projects,
- At least one site reference (letter of recommendation);
- Experience with the utility cadaster IT system designing or implementation;
- Knowledge of EU INSPIRE Technical Specifications for Utilities and Infrastructure Cadaster,
- Working knowledge of English,
- Report writing skills are required.
- Understanding of needs and issues of public registers;
- Strong analytical skills;

Knowledge of Romanian or Russian will be an advantage

Selection and Payment Schedule

The selection of the Consultants will be conducted in accordance with the World Bank Procurement Regulations for IPF Borrowers, dated July 2016, revised November 2017.

Deliverables will be the basis for the payment schedule. All documents will be submitted in English or Romanian, in draft for comments and then final.

The payment will be done upon the submission of final version of the deliverable.

No	Deliverable / Milestone	Payment Schedule
1	Revised version of the Concept for the automated informational system “Public Utilities Register”, approved by the Moldavian Government - Decision #133 from 2014,	10%
2	Detailed business process mapping	10%
3	Technical Specification for the AIS “Public Utilities Register”, including cost estimates and draft qualification requirements	70%
4	Final report as stated in Part V “Work Products/Deliverables” (position 11)	10%

The consultant must provide information indicating that she / he is qualified to perform the services (CV, description of similar assignments, experience in similar conditions, general qualifications and other relevant information).

Interested qualified candidates should submit their expressions of interest and CVs, with the mark **LRPV, INTERNATIONAL INTERNATIONAL CONSULTANT TO DEVELOP THE TECHNICAL SPECIFICATIONS AND OTHER RELEVANT DOCUMENTATION FOR THE AUTOMATED INFORMATION SYSTEM „PUBLIC UTILITIES REGISTER”** by 20th of August, 2021, Moldova time: 17:00 hrs. to the address below:

Public Services Agency of the Republic of Moldova,
Department of Cadastre,

Attn: Igori Zaporojan, LRPV Procurement Specialist
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Terms of Reference

Data limit?

20.08.2021 14:00